



Document Bulletin for Putnam, IL

Putnam, IL is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Blank 3"x5" box needed in top right corner of first page and 1/2" on all other margins.
- Both Letter and Legal sized documents accepted, but \$12 non-standard fee charged for Legal
- Min 12 pt font
- 300 DPI accepted for documents.
- eRecording submissions are processed first thing in the morning. Once completed, anything submitted thereafter is processed the following morning.

Document Type	Required Indexing and Attachment
AFFIDAVIT AGREEMENT AMENDMENT UCC APPOINTMENT ARTICLES ASSIGNMENT BY-LAWS CERTIFICATE CHILD SUPPORT ENFORCEMENT LIEN CONTRACT CORPORATION CERTIFICATE OF DISSOLUTION CORPORATION INCORPORATION COVENANT DECLARATION OF FORFEITURE DEDICATION DISCLAIMER OF INTEREST ENVIRONMENTAL LAND USE CONTROL ESTATE TAX LIEN INDENTURE JUDGMENT LEASE LETTER LIEN LIS PENDENS MEMORANDUM MODIFICATION MONUMENT RECORD MORTGAGE NOTICE OLD AGE ASSISTANCE OLD AGE ASSISTANCE LIEN ORDER VACATING TAX DEED ORDINANCE POWER OF ATTORNEY PROMISSORY NOTE RELEASE RESOLUTION REVOCATION OF DECLARATION OF TRUST	Grantor/Grantee Consideration for Deeds/Mortgages Requesting Party

RIGHT OF 1ST REFUSAL RIGHT OF 2ND REFUSAL RIGHT OF WAY RULES & REGULATIONS STATE TAX LIEN STATEMENT OF CHANGE OF REGISTERED AGENT SUBORDINATION OF SURFACE RIGHTS UCC AMENDMENT UCC FILING UCC TERMINATION VACATION WAIVER	
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