



Document Bulletin for Martin, NC

Martin, NC is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- 3 inch top margin, ½ inch side and bottom margin
- Letter and Legal sized documents accepted.
- County will accept documents Monday-Friday 8:00AM-5:00 PM EST (Will not accept after hours)
- 300 DPI on all Images.
- An additional fee of \$ 25 is charged for non-conforming documents.
- The County requires a signed submitter agreement for electronic recording.
- North Carolina statute requires that documents submitted included the following statement that will appear on the public record. It should appear on the first page of the document to be recorded:

Submitted electronically by _____(Submitter’s Name) in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with _____(County Name) County Register of Deeds.

Document Type	Required Indexing and Attachment
Acknowledgement Addendum Affidavit Affidavit of Merger Agreement Amended and restated Mem of Agmt Amended Dedication Amended Deed of Trust Amended Memorandum Amended Power of Attorney Amended Restrictive Covenants Amendment Annexation Appointment Articles of Amendment Articles of Incorporation Articles of Merger Articles of Organization Assignment Assignment & Agreement Assumed Names Amendment Assumed Names Original Assumed Names Withdrawal Bill Sale Certificate Commissioner's Report Contract Conversion Corrected Agreement Corrected Assignment Corrected Deed of Trust	Indexing for all document types: Grantor/Grantee Requesting Party/Address

Corrected Substitute Trustee Correction Deed of Trust Correction Modification Agreement Corrective Affidavit Corrective Notice of Foreclosure Covenant Declaration of Conservation Covenan Declaration of Intent declaration of land use restriction Declaration of Notice declaration of restrict Declaration of Trust Declaration of Withdrawal Deed of Assignment Deed of Dedication Deed of Release Deed of Right of Way Deed of Trust Easement Explanation Statement Extension of Option Fixture Amendment Fixture Assignment Fixture Continuation Fixture Filing Termination Fixture Financing Statement Gap Assignment Grant of Easement Judgment Lease Lease Agreement Limited Power of Atty Line Agreement Memorandum Memorandum and Easement Memorandum of Action Memorandum of Agreement Memorandum of Amendment to Lease Memorandum of Lease Memorandum of Trust Merger Modification & Extension Agreement Name Change Notice Notice of Foreclosure Notice of Resignation Notice of Satisfaction Notice of Termination Notice of transfer secured by dt Oath Option Option Extension Order Ordinance Other Partial Reconveyance Partial Release Permit Power of Attorney Reaffirmation of DT Recertification Rescission Release Release Deed Release/Reconveyance Renunciation Request for Notice	
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Re-recorded Affidavit Re-recorded Agmt Re-recorded Deed of Trust Re-recorded Modification Agmt Re-recorded Ordinance Resignation Resignation of Substitute Trustee Restatement of DT Restrictive Covenants Revocation of Trust Revocation Power of Atty Revocation Premarital Agmt Right of Way Agreement Right of Way Easement Satisfaction Separation Agreement Severance Agreement Subordinate Mortgage Subordination Agmt Substitute Trustee Termination Termination of Agreement Termination of Lease Trust Certification Trust Verification Vital Statistics Amendment Waiver Withdrawal of Old Assumed Name	
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