



## Document Bulletin for Caroline County, VA

Caroline County, VA is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Provide margins that are a minimum of 1-inch on the top, left, and bottom of all pages. On the right side of all pages, the margin can be at least ½ an inch.
- Letter sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 4:00 pm EST.
- Images must be submitted at 300dpi.
- The county requires a submitter MOU prior to eRecording in the county. See the CSC Submitter MOU Guide for instructions:  
<https://apps.erecording.com/Quickstart/CSC%20County%20Authorization%20Guide.pdf>

Document Types	Required Indexed Fields
AFFIDAVIT AFFIDAVIT OF AFFIXATION AFFIDAVIT W/ PLAT AGR. (LEASE) COM TOWER EQUIP/ANT AGREEMENT AGREEMENT (LEASE) - COAL & MINERAL AGREEMENT W/ PLAT AGREEMENT/TOWER LEASE AGREEMENT/TOWER LEASE w/PLAT AMENDMENT ANNEXATION ORDER APPT OF GUARDIAN/CONSERVATOR +ASSIGNMENT +ASSIGNMENT BENEFIT OF CREDITOR +ASSIGNMENT OF LEASE/RENT +ASSIGNMENT WITH PLAT *BURIAL-CERTIFICATE DEED +CERT. OF SATISFACTION W/ PLAT +CERT. PARTIAL SATISFACTION +CERT. PARTIAL SATISFACTION W/ PLAT +CERTIFICATE MERGER +CERTIFICATE OF EXTENSION-DEEDOFTRUS +CERTIFICATE OF PARTIAL RELEASE +CERTIFICATE OF RELEASE +CERTIFICATE OF RELEASE W/ PLAT +CERTIFICATE OF SATISFACTION +CERTIFICATE OF TRANSFER +CERTIFICATE OF TRANSFER W/ PLAT COND. SEPTIC TANK PERM. W/ PLAT CONDITIONAL SEPTIC TANK PERMIT CONDOMINIUM INSTRUMENT	All Doc types Require: Grantor/Grantee Requesting Party/Address Original Parcel ID  Additional Indexing: +Instrument Number *Assessed Value, Consideration Amount **Consideration Amount #Loan Amount

CONDOMINIUM INSTRUMENT W/ PLAT  
CONFIRM. CONDEMN. ORDER W/ PLAT  
CONFIRMING CONDEMNATION ORDER  
CONTRACT  
CONTRACT W/ PLAT  
CORRECTION INSTRUMENT  
CORRECTION INSTRUMENT W/ PLAT  
DECLARATION  
DECLARATION W/ PLAT  
\*DEED ARISING OUT OF CONTRACT  
\*DEED BARG SALE HUS.WIFE W/ PLAT  
\*DEED BARGAIN AND SALE W/ PLAT  
\*DEED BARGAIN SALE HUSBAND-WIFE  
\*DEED BARGAIN SALE LIFE ESTATE  
\*DEED CORPORATION CHANGING NAME  
\*DEED EASEMENT RIGHT WAY W/ PLAT  
\*DEED IN LIEU OF FORECLOSURE  
#DEED IN TRUST  
#DEED IN TRUST W/ PLAT  
\*DEED OF ASSUMPTION  
\*DEED OF ASSUMPTION W/ PLAT  
\*DEED OF BARGAIN AND SALE  
\*DEED OF BOUNDARY LINE ADJUSTMENT  
\*DEED OF CONFIRMATION  
\*DEED OF CONFIRMATION W/ PLAT  
\*DEED OF CONSOLIDATION  
\*DEED OF CONSOLIDATION W/ PLAT  
\*DEED OF CORRECTION  
\*DEED OF CORRECTION W/ PLAT  
\*DEED OF DEDICATION  
\*DEED OF DEDICATION W/ PLAT  
\*DEED OF DISTRIBUTION  
\*DEED OF DISTRIBUTION W/ PLAT  
\*DEED OF EASEMENT-RIGHT OF WAY  
\*\*DEED OF EXCHANGE  
\*\*DEED OF EXCHANGE W/ PLAT  
\*DEED OF GIFT  
\*DEED OF GIFT AND ASSUMPTION  
\*DEED OF GIFT W/ PLAT  
\*DEED OF GIFT WITH LIFE ESTATE  
\*\*DEED OF PARTIAL RELEASE  
\*DEED OF PARTIAL RELEASE W/ PLAT  
\*\*DEED OF PARTITION  
\*\*DEED OF PARTITION W/ PLAT  
\*\*DEED OF RELEASE  
\*\*DEED OF RELEASE W/ PLAT  
\*\*DEED OF RESTRICTED COVENANTS  
\*\*DEED OF SUBDIVISION  
\*DEED OF SUBDIVISION W/ PLAT  
\*DEED OF SUBORDINATION  
\*DEED OF SUBORDINATION W/ PLAT  
#DEED OF TRUST  
#DEED OF TRUST CREDIT LINE  
#DEED OF TRUST MODIFIED  
#DEED OF TRUST MODIFIED W/ PLAT  
#DEED OF TRUST REVOLVING-EQUITY  
#DEED OF TRUST SUPPLEMENTAL  
#DEED OF TRUST W/ PLAT  
\*DEED PURSUANT to DIVORCE  
\*DEED PURSUANT to DIVORCE W/ PLAT  
\*DEED RESTRICT COVENANTS W/ PLAT  
\*DEED TRANSFER ON DEATH  
\*DEED TRANSFER ON DEATH REVOCATION  
\*DEED TRUST ADDITIONAL SECURITY  
\*DEED TRUST CONST. LOAN W/ PLAT  
\*DEED TRUST CONSTRUCTION LOAN  
\*DEED TRUST CREDIT LINE W/ PLAT

\*DEED WITH VENDOR'S LIEN  
\*DEED WITH VENDOR'S LIEN W/ PLAT  
DISCLAIMER  
DIVORCE DECREE  
ESCHEAT GRANT  
FEDERAL ORDER-TITLE REAL ESTAT  
HAZARDOUS WASTE MEMORANDUM  
\*HOMESTEAD DEED  
\*HOMESTEAD DEED W/ PLAT  
INDENTURE-SUPPLEMENTAL INDENT.  
LEASE AGREEMENT  
LEASE AGREEMENT W. PLAT  
\*LEASE-MINERAL DEED  
LETTER  
LETTER W/ PLAT  
LIEN ASSESSMENT OF CONDOMINIUM  
LIEN BY PROPERTY OWNER'S ASSOC  
LIST OF HEIRS  
LR INDEX BOOK  
MARRIAGE LICENSE  
MECHANICS LIEN  
MECHANICS LIEN W/ PLAT  
MEMORANDUM OF LIEN  
MEMORANDUM OF LIEN WITH PLAT  
MODIFIED AGREEMENT  
MODIFIED AGREEMENT W/ PLAT  
NAME CHANGE DIVORCE  
NAME CHANGE ORDER  
NOTICE  
NOTICE OF ATTACHMENT  
NOTICE OF ATTACHMENT W/ PLAT  
NOTICE OF LIEN  
NOTICE OF LIS PENDENS  
NOTICE OF LIS PENDENS W/ PLAT  
NOTICE W/ PLAT  
OPTION  
OPTION WITH LEASE  
OPTION WITH PLAT  
ORDER  
ORDER-DECREE CERT. BANKRUPTCY  
ORDER-DECREE REAL EST. W/ PLAT  
ORDER-DECREE TITLE REAL ESTATE  
ORDIN. VACAT. ABANDON W/ PLAT  
ORDINANCE  
ORDINANCE VACATION OR ABANDON  
OTHER  
OTHER W/ PLAT  
OVERSIZED PLAT MAP  
PERMANENT LOAN DOT  
PLAT/MAP WITH DEDICATION  
PLATS/MAPS  
POWER OF ATTORNEY  
POWER OF ATTORNEY REVOCATION  
\*QUIT CLAIM DEED  
\*QUIT CLAIM DEED W/ PLAT  
REAL ESTATE AFFIDAVIT  
REAL ESTATE AFFIDAVIT (REA)  
REAL ESTATE AFFIDAVIT W/ PLAT  
REAL ESTATE INVESTMENT TRUST  
+REFINANCE DEED OF TRUST  
+REFINANCE DEED OF TRUST W/ PLAT  
REL CERT OF TRANFER W/ PLAT  
RELEASE CERTIFICATE TRANSFER  
RELEASE OF APPOINTMENT  
RELEASE OF LIS PENDENS  
RELEASE OF MECHANICS LIEN  
RELEASE OF MECHANICS LIEN W/ PL

RELEASE OF RIGHT FIRST REFUSAL RELEASE OF TAX PAYMENT AGREEMENT REPORT ON DEBTS AND DEMANDS RE-RECORDING RE-RECORDING W/ PLAT RESCISSION RESTRICTION RESTRICTION WITH PLAT ATTACHED RIDER RIGHT OF FIRST REFUSAL SEALED *SP. COMMISSIONER'S DEED W/ PLAT *SPECIAL COMMISSIONER'S DEED STATE HIGHWAY CERT. W/ PLAT STATE HIGHWAY CERTIFICATE STATEMENT SUBORDINATION AGREEMENT SUBORDINATION AGREEMENT W/ PLAT SUBSTITUTE TRUSTEE SUBSTITUTE TRUSTEE W/ PLAT **TAX DEED **TAX DEED W/ PLAT **TAX PAYMENT AGREEMENT *TIMBER-LEASE DEED *TIMBER-LEASE DEED W/ PLAT TRUST AGREEMENT TRUST AGREEMENT W/ PLAT *TRUSTEES FORECLOS. DEED W/ PLAT *TRUSTEES ON FORECLOSURE DEED WAIVER WELL DEDICATION WELL DEDICATION W/ PLAT WILL	
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