



## Document Bulletin for Natrona County, WY

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Natrona County, WY is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- A top margin of at least 2” at the top of all pages with a minimum of 1” around the sides and bottom.
- Font requirement of no less than the size of Calibri 12 font.
- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 5:00 pm MST.
- Images must be submitted at 300dpi.
- Names must be printed or typed under all signatures except notaries and witnesses
- Where applicable the Statement of Consideration helper document must be submitted with Deed Type Documents.

Document Type	Required Indexing and Attachment
Affidavit AMENDMENT ASSIGNMENT OF OIL & GAS LEASE ASSIGNMENT OF SA/FS Bill of Sale BUDGET/QUARTERLY REPORT Certificate of Sale Certificate of Sale, Assignment of Certificate, Minis/Phys CONTINUATION Corporation/Partnership Decree/Order/Judgment **Deed **Deed, QCD **Deed, Sheriff's **Deed, Tax **Deed, WD Easement Execution FED TAX LIEN NOTICE FED, RLS TAX LIEN Financial/Examin Report FINANCING STATEMENT FIXTURE FILING Grants Lease LIEN RELEASE STATEMENT LIEN STATEMENT Location Notice Memo/Notice/Letter Misc Release MiscAgreement MiscAmendment MiscAssignment Miscellaneous	<b>Indexing for all document types:</b> Grantor/Grantee  **Statement of Consideration Attachment

Mobile and Manufactured Home Affidavit MORTGAGE MTG, Assignment MTG, ASSUMPTION AGMT MTG, Modification of MTG, Release of MTG, Subord of Homestead Rights MTG, Subordination of Oil & Gas Lease OUT-OF-COUNTY LIEN - FS OUT-OF-COUNTY LIEN - S/A OUT-OF-COUNTY RLS OF LIEN PARTIAL RELEASE Partial Release of SA/FS POA, POWER OF ATTORNEY POA, REVOCATION OF Rel of Memo/Notice/Letter Release & Waiver RELEASE OF OIL & GAS LEASE REVOC, RLS FED TAX LIEN REVOC, RLS STATE TAX LIEN SECURITY AGREEMENT ST, RLS TAX LIEN {STATE} STATE TAX LIEN SUBSTITUTION AGREEMENT Termination of SA/FS TERMINATION STATEMENT **Transfer on Death Deed **Transfer on Death Deed, Revocation of Water Appropriation	
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