



Document Bulletin for Hawkins County, TN

Hawkins County, TN is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Top and Bottom Margin of 3” for first page. All other margins are 1” and for top and bottom of subsequent pages.
- Letter and Legal sized documents accepted.
- All documents require proper signatures, seal, and notary.
- eRecording hours 8:00 AM to 4:00 PM M-F

Note: The Tennessee General Assembly passed a new law affecting E-Filed documents. A "certification of electronic document" page is required per amendment (SA0241) to SB0317 to be notarized and attached at the end of the document to be filed. For any L3 submitted documents this template page has been added by CSC and will need to be signed. For any L2 submitted documents a certification of electronic document (see example below) will have to be signed and sent with the original documents. Also this new certification page is considered an additional page to the submission and fees will apply.

Document Type	Required Indexing and Attachment
AFFIDAVIT AFFIDAVIT OF AFFIXATION AFFIDAVIT OF HEIRSHIP AGREEMENT AMENDMENT AMENDMENT TO CERTIFICATE OF LIMITED PARTNERSHIP APPLICATION FOR GREENBELT APPT OF SUB TR ARTICLES OF DISSOLUTION ASSIGN OF RENTS ASSIGNMENT ASSIGNMENT WITH TAX ASSUMPTION AGREEMENT BANKRUPTCY PETITION BOND BOUNDARY LINE AGREEMENT BY LAWS CERTIFICATE OF CONVERSION CERTIFICATE OF CORRECTION CERTIFICATE OF FITNESS CERTIFICATE OF LIMITED PARTNERSHIP CERTIFICATE OF MERGER CERTIFICATE OF ORGANIZATION CERTIFICATE OF REVOCABLE LIVING TRUST CHARTER AMENDMENT CHARTER IN STATE CHARTER TERMINATION CHILD SUPPORT LIEN **CLERK AND MASTER DEED CLERK AND MASTERS REPORT OF SALE COMPLAINT	<p>Indexing for all document types: Grantor/Grantee Certificate of Authenticity Attachment Option</p> <p>Additional Indexing: **Consideration +Loan Amount</p>

CONDITIONAL USE RESTRICTIONS
CONTRACT
CORRECTED APPOINTMENT OF SUBSTITUTE TRUSTEE
CORRECTED ASSIGNMENT
CORRECTED PARTIAL RELEASE
**CORRECTED TRUSTEES DEED
**CORRECTION DEED
CORRECTION NOTICE OF COMPLETION
CORRECTION OF LEASE
CORRECTION OF OIL AND GAS LEASE
CORRECTION RELEASE
CORRECTION TRUST DEED
COUNTY OFFICIAL BOND
COVENANT
DEATH CERTIFICATE
DECLARATION OF ABANDONMENT
DECLARATION OF TRUST
**DEED CREATING TENANCY BY THE ENTIRETIES
DEFAULT JUDGMENT
DISCLAIMER
DURABLE POWER OF ATTORNEY
EASEMENT
**EASEMENT WITH TAX
**EXECUTOR DEED
FEDERAL TAX LIEN
FIXTURE AMENDMENT
FIXTURE AMENDMENT
FIXTURE ASSIGNMENT
FIXTURE CONTINUATION
FIXTURE FILING
FIXTURE TERMINATION
IRREVOCABLE LIVING TRUST
IRREVOCABLE MEDICAID QUALIFIED INCOME TRUST
IRREVOCABLE TRUST AGREEMENT
JOINT TENANTS WITH RIGHTS OF SURVIVORSHIP
JUDGMENT
JUNIOR MORTGAGEE NOTIFICATION
LAND USE PLAN
LEASE
LETTERS TESTAMENTARY
LIEN
LIMITED LIABILITY CORPORATION
LIMITED POWER OF ATTORNEY
**MASTER DEED
**MASTER TRUST DEED
MEMO
MEMO OF LAND CONTRACT
MEMO OF LEASE
MEMORANDUM OF SUBLEASE
MODIFICATION
NOTICE
NOTICE OF COMPLETION
NOTICE OF ENCROACHMENT
NOTICE OF METHAMPHETAMINE LAB QUARANTINE
OIL AND GAS ASSIGNMENT
OIL AND GAS LEASE
OIL AND GAS LEASE AMENDMENT
OPTION TO PURCHASE
ORDER
ORDER OF REDEMPTION
PARTIAL RELEASE
PARTIAL TERMINATION OF FIXTURE
PARTITION DEED
PARTNERSHIP AGREEMENT
PAYMENT BOND
PETITION TO SELL REAL ESTATE
PLAN OF ANNEXATION

POWER OF ATTY QUIT CLAIM DEED **QUIT CLAIM WITH TAX REGULATORY AGREEMENT REJECTION OF CONNECTION TO SEWER SERVICE RELEASE RELEASE FROM ORDER OF QUARANTINE RESOLUTION REVOCABLE LIVING TRUST REVOCATION OF POWER OF ATTORNEY REVOCATION OF RELEASE RIGHT OF WAY SCRIVENERS AFFIDAVIT **SCRIVENERS AFFIDAVIT WITH TAX *SPECIAL WARRANTY DEED STATE TAX LIEN SUB OF COLLATERAL **SUB TRUSTEES DEED SUB. RESTRICTIONS SUBORDINATION AGREEMENT SUBSTITUTION OF COLLATERAL TENANTS IN COMMON TERMINATION OF LAND CONTRACT ++TRUST DEED **TRUSTEE DEED UCC UCC AMEND UCC ASSIGNMENT UCC CONTINUATION UCC TERMINATION WAIVER **WARRANTY DEED WILL	
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