



Document Bulletin for Cattaraugus, NY

Cattaraugus, NY is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- First page of document must have a Top Margin of 2 inches and side margin of 1 inch
All subsequent pages should have a 1-inch margin at top and sides
- 300 DPI on all Images.
- Recording Hours: M-F, 8:30 AM to 3:30 PM
- Deeds require the TP-584 and the RP 5217 forms
- Chain of Title documents require indexed data for all documents in chain

Document Type	Required Indexing and Attachment
Affidavit	Grantor/Grantee
Agree	Requesting Party
Assignment Of Mortgage	Requesting Party
Assignment Of Rents And Leases	Consideration for Deeds/Mortgages
Building And Loan Agreement	Consideration for Deeds/Mortgages
Building And Loan Discharge	TP-584, 255 Exemption Affidavit, RP-5217 as optional attachments for Deeds/Mortgages
Building And Loan Release	TP-584, 255 Exemption Affidavit, RP-5217 as optional attachments for Deeds/Mortgages
Cert Trust	Referenced document info (Inst #/Bk/Pg) where applicable
Consol Ext Mod Agreement	Referenced document info (Inst #/Bk/Pg) where applicable
Correction Mortgage	Referenced document info (Inst #/Bk/Pg) where applicable
Death Cert	**County has requested that all closing documents be sent as (1) single package**
Deed	**County has requested that all closing documents be sent as (1) single package**
Discharge Mortgage	**County has requested that all closing documents be sent as (1) single package**
Easement_Right Of Way	**County has requested that all closing documents be sent as (1) single package**
Easement_Right Of Way Release	**County has requested that all closing documents be sent as (1) single package**
Federal Tax Lien	**County has requested that all closing documents be sent as (1) single package**
Federal Tax Lien Refile	**County has requested that all closing documents be sent as (1) single package**
Federal Tax Lien Withdrawal	**County has requested that all closing documents be sent as (1) single package**
Judgment	**County has requested that all closing documents be sent as (1) single package**
Land Contract	**County has requested that all closing documents be sent as (1) single package**
Lease	**County has requested that all closing documents be sent as (1) single package**
Lease Assignment	**County has requested that all closing documents be sent as (1) single package**
Lease Cancel	**County has requested that all closing documents be sent as (1) single package**
Lease Extension	**County has requested that all closing documents be sent as (1) single package**
Lease Memo	**County has requested that all closing documents be sent as (1) single package**
Lease Modification	**County has requested that all closing documents be sent as (1) single package**
Lease Oil And Gas	**County has requested that all closing documents be sent as (1) single package**
Lease Release	**County has requested that all closing documents be sent as (1) single package**

Lease Surrender Lease Termination Lien Affid Service Mechanics Lien Mechanics Lien Aff Service Mechanics Lien Discharge Mechanics Lien Satisfaction Memo Trust Mortgage Notice Of Lending Notice Of Lending Discharge Option Order Record Part Release Mortgage Power Of Attorney Power Of Attorney Rev Release Liability Release Of Federal Tax Lien Release Of Lien Rel Lien Estate Tax Rel Lien Of Judgment Resolution Restrictive Covenants Right Of First Refusal Spreader Agreement Subordination Agreement Timber Agreement UCC Amendment UCC Assignment UCC Continued UCC Financing Statement UCC Release UCC Termination RP-5217 TP-584	
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