



## Document Bulletin for Spartanburg, SC

Spartanburg, SC is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- 1 ½” top and bottom margin required
- Letter and Legal sized documents accepted
- 300 DPI accepted for documents
- Recording hours are M-F, 8:00 AM to 4:30 PM, No same-day recording guarantee for documents submitted after 4:00

Document Type	Required Indexing and Attachment
Affidavit	<b>Grantor/Grantee</b> <b>Consideration for Deeds</b>
Affidavit Of Name Change	
Agreement - Deed Book	
Agreement - Mortgage Book	
Aircraft Lien	
Appointment Of Trustee	
Articles of Dissolution	
Assignment Of Rents and Leases	
Attachment Of Real Estate	
Bankruptcy Notice	
Bond For Title	
Cancellation Of Assignment Of Rents And Leases	
Cancellation Of Lease	
Certificate	
Certificate Of Appointment	
Charter	
Charter Amendment	
Contract For Timber Sale	
Contract For Sale	
Contractors Lien	
Death Certificate	
Deed - Miscellaneous	
Deed - Timber	
Deed With Tax	
Deed Without Tax	
Disclosure Statement	
Miscellaneous Document	
Document Of Rescission	
Lease	
Mechanics Lien	
Mechanics Lien Attachment	
Mechanics Lien Release	
Mechanics Lien Satisfaction	
Memorandum Of Lease	
Merger	
Mortgage	
Mortgage Addendum	
Mortgage Assignment	
Mortgage Miscellaneous	

Mortgage Real Property Mortgage Cancellation Mortgage Extension Mortgage Modification Mortgage Release Mortgage Subordination Official Bond Option Partnership Dissolution Partnership Formation Plats - 8 1/2 x 14 or Smaller Plats - Larger Than 8 1/2 x 14 Power Of Attorney Power Of Attorney Revocation Restrictive Covenants Right Of Way Easement Trust Indenture UCC Waiver - Deed Book Waiver - Mortgage Book	
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