



## Document Bulletin for Henry County, IL

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Henry County, IL is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- A margin of at least 1/2" inch is required around the entire document on all pages and a blank 3X5" at the top right corner of the first page.
- Letter sized documents accepted
- 300 DPI on all Images
- Recording Hours: M-F, 8:00 AM to 4:30 PM
- County is not accepting Conveyance/Deed type documents electronically at this time.

Document Type	Required Indexing and Attachment
Acceptance Acknowledgement Addendum Affidavit Agreement AgreementRoadway AmendCertificateOfLimitedPartnership Amendment AnnexationOrdinance AnnualReport Appointment ArticlesOfAgreement ArticlesOfAmendment ArticlesOfIncorporation ArticlesOfMerger ArticlesOfOrganization AssessmentRoll Assignment AssignmentOfBeneficialInterest AssignmentOfRents AssignmentRelease Association AssumptionAgreement Bylaws Certificate CertificateOfAmendment CertificateOfAuthorization CertificateOfLimitedPartnership CertificateOfMerger CertificateOfRelease CertificateOfSale Certification ChangeOfRegAgents	<b>Indexing for all document types:</b> Grantor/Grantee Requesting Party/Address

Consent Contract Correction Covenants DeathCertificate DeclarationOfCondominium DeclarationOfGift DeclarationOfRestrictiveCovenants DeclarationOfTrust Decree Dedication Easement EnvironmentalDisclosure EnvironmentalNoticeRemidiation EstateTaxLien Extension FederalEstateTaxLien FederalTaxLien FinancingStatement ForeclosureNotice Grant Guaranty Judgment JudgmentRelease Lease Lien LimitedPartnership LimitedPartnershipRenew LisPendens LotteryLien MechanicsLien Memorandum MemorandumOfTransfer MemorandumOfTrust Merger MobileHomeTaxLien ModificationAgreement ModificationExtension MonumentRecord Mortgage MortgageAssignment Note NoteOfInterest NoteProbate Notice NoticeOfIntent NoticeOfPropertyTax Oath Option Order OrderToDemolish Ordinance PartialRelease PartialReleaseOfFederalTaxLien PartialReleaseOfJudgement PartialReleaseOfLien PartialReleaseOfLisPendens PartialTermination Petition Plat	
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PowerOfAttorney PromissoryNote ProposedAnnexation PublicAidLien RehabilitationContract ReInstateCorporation Release ReleaseAgreement ReleaseBeneficialInterest ReleaseEstateTax ReleaseFederalTaxLien ReleaseOfEstateInterest ReleaseOfLien ReleaseOfLISPendens ReleaseOfMechanicsLien ReleaseOfMobileHomeLien ReleaseOfPropertyFromLien ReleaseOfPropertyTaxDeferal ReleaseOfPublicAidLien ReleaseOfWellAgreement ReleaseRetailOccupationTax ReleaseUnemploymentLien RemovalOfProperty Reorganization Representative Resignation ResignationOfTrustee Resolution RevocationOfAuthority RevocationOfPowerOfAttorney Rider RightOfFirstRefusal RightOfWay SecondMortgage SpecialAssessment StateEstateTax StateIncomeTax StateIncomeTaxLienRelease SubordinationAgreement SubordinationOfMortgageToEasement Supplement SupplementalIndenture Survey TerminationOfEasement TerminationWindFarmLease ThirdMortgage Trust UccAmendment UccAssignment UccContinuation UCCCountyReversable UccOriginal UCCPartialPropertyLien UccTermination UnemploymentLien USTaxLiens Vacation Variance Void Waiver	
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