

## **Document Bulletin for Sabine Parish, LA**

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Sabine Parish, LA is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- A margin of at least 2” inch is required at the top of the first page with 1” on the sides and bottom and at the top of subsequent pages..
- Letter or Legal sized documents accepted.
- Images must be submitted at 300dpi.
- Recording Hours: M-F, 8:00 to 4:30 PM (County will accept docs at any time).

Document Type	Required Indexing
BIRTH CARD \$14 BIRTH CERTIFICATE LONG FORM \$24 BIRTH RECORD SEARCH \$5 CANCEL JUDGMENT OF BOND FORFEITURE CANCELLATIONS CERTIFICATE-RECORDATION-CANCELLATION CRIMINAL DEATH CERTIFICATE DEBTOR IDENTITY FEE \$25 ELECTIONS FILINGS & RECORDINGS-CONVEYANCE (All Types) FILINGS & RECORDINGS-MORTGAGES (All Types) LIEN-FEDERAL TAX-UCC & RE \$65 LIEN-LABOR CANCELLATION MARRIAGE LICENSE \$27.50 MORTGAGE CERTIFICATE NON-COMPLIANCE FEE NOTATIONS AFTER 3RD PER DOC PLATS-SUBDIVISIONS <18X24 PLATS-SUBDIVISIONS 18X24 RECEIVED PAYMENT OF ACCOUNT SUITS SUCCESSIONS & ADOPTIONS UCC-1 FARM & UCC \$35 UCC-1 FINANCING STATEMENT UCC-1 FIXTURE-MINERAL \$40 UCC-1 PUBLIC FINANCE STATEMENT \$105 UCC-1 TRANSMITTING UTILITY \$205 UCC-1 W-ASSIGNEE \$35 UCC-11 CERTIFICATE \$30 PER NAME UCC-1F FARM FILING ONLY \$20 UCC-3 AMENDMENT-CONT-ASSIGN-CORR \$25 UCC-3 MASTER AMEND-ASSIGN \$5 EACH UCC-NON STANDARD FEE \$15	All Doc Types: Grantor/Grantee Requesting Party/Address