



## Document Bulletin for Carteret County, NC

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Carteret County, NC is now electronically recording many additional documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- County will be e-recording 8:00 AM to 5:00 PM EST.
- 3 inch top margin, ½ inch side and bottom margin
- Letter and Legal sized documents accepted.
- 300 DPI on all Images.
- An additional fee of \$ 25 is charged for non-conforming documents. Also a fee of \$25 is charged for additional document references.
- The County requires a signed submitter agreement for electronic recording.
- North Carolina statute requires that documents submitted included the following statement that will appear on the public record. It should appear on the first page of the document to be recorded:

Submitted electronically by \_\_\_\_\_(Submitter’s Name) in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with \_\_\_\_\_(County Name) County Register of Deeds.

Document Type	Required Fields
ASSUMED NAME	
ABSTRACT	Grantor
ADMT	Grantee
AFFIDAVIT	Legal Description
AGMT	
ASGMT	
ASSIGNMENT	
Bill of Sale	
Certificate of Satisfaction	
CANCEL	
CERT	
CONDO	
CONSENT	
CONTRACT	
CORP	
Deed of Subordination	
Deed of Trust	
DECL	
DECREE	
DEDICATION	
DEED	
DISCHARGE	

DOT MAP  
ESMT  
INC  
INDEX/CO  
JUDGEMENT  
LEASE  
LIEN  
MEMO  
MERGER  
MODIFICATION  
MTG  
Notice of Satisfaction  
NOTARY OATH  
NOTICE  
OPTION  
ORDER  
ORDINANCE  
Power of Attorney  
PERMIT  
Restricted Covenants  
Revocation of Power of Attorney  
Right of Way  
RECONVEYANCE  
REL  
REPORT  
REQ  
RESOL  
S/D/T  
Sub/Trustee  
SUB/COLL  
TN  
TRANSFER  
TR/CAN  
ADMT  
UCASGMT  
UCC  
CONT  
FF  
FS  
FSA  
REL  
REQ  
TERM  
UCUC  
UCCUCC  
WAIVER  
WAIVE  
WD