

## Document Bulletin for Monroe County, NY

Monroe County, NY is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Documents must have a 1/2 inch blank margin at top of first page and 1/2 inch blank margin on remaining sides of first page and on all sides of subsequent pages
- Letter and Legal sized documents accepted.
- 300 DPI accepted for documents.
- Recording Hours: M-F, 9:00 AM to 5:00 PM.

Document Type	Required Indexing
AFFID TO PAY MTG TAX AGREEMENT W TP584	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town, TP Attachments
AGREEMENT WITHOUT TP584	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
ASSIGNMENT OF MORTGAGE	Grantor/Grantee, BK Type, Book&Page, Prop Addr, Requestion Party/Addr
ASSIGNMENT OF RENTS AND LEASES	Grantor/Grantee, BK Type, Book&Page, Prop Addr, Requestion Party/Addr
ASSIGNMENT OF RENTS	Grantor/Grantee, BK Type, Book&Page, Prop Addr, Requestion Party/Addr
BOUNDARY LINE AGREEMENT	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
CANCELLATION OF ASSIGNMENT OF RENTS AND LEASES	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
CONSOLIDATION AGREEMENT	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
CONSOLIDATION MODIFICATION AGREEMENT	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
CONSOLIDATION MODIFICATION EXTENSION AGREEMENT	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
CORRECTION ASSIGNMENT	Grantor/Grantee, BK Type, Book&Page, Prop Addr, Requestion Party/Addr
CORRECTION DEED OTHER	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachments
CORRECTION DEED	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachments
CORRECTION MORTGAGE	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachments
DEED OTHER	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachments
DEED	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachments
DISCHARGE OF MORTGAGE	Grantor/Grantee, BK Type, Book&Page, Prop Addr, Requestion Party/Addr
DRIVEWAY AGREEMENT	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
EASEMENT AGREEMENT	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town, TP Attachments
EASEMENT WITHOUT A TPS584	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
EXTENSION AGREEMENT	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
EXTENSION CONSOLIDATION AGREEMENT	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
MODIFICATION AGREEMENT	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
MODIFICATION EXTENSION AGREEMENT	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
MORTGAGE ALL FEES EXEMPT	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachment Option
MORTGAGE CREDIT UNION OTHER	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachment Option

MORTGAGE OTHER	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachment Option
MORTGAGE SINGLE OR TWO FAMILY DWELLING	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachments Option
MORTGAGE TAX EMEMPT	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachment Option
MTG CREDIT UNION SINGLE OR TWO FAMILY DWELLING	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachment Option
MTG NATURAL PERSON SINGLE OR TWO FAMILY DWELLING	Grantor/Grantee, Consideration, Prop Addr, Rqst Party/Addr, SWIS Code, Tax ID, Zip Town, Parcel ID, TP and RP Attachment Option
RELEASE OF ASSIGNMENT OF RENTS AND LEASES	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
RELEASE OF ASSIGNMENT OF RENTS	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
RELEASE OF MORTGAGE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
SUBORDINATION AGREEMENT	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
TAX FORMS	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
TERMINATION AND DISCHARGE OF ASSIGNMENT OF LEASE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
UCC1 REAL ESTATE	Grantor/Grantee, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
UCC3 AMENDED REAL ESTATE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
UCC3 ASSIGNMENT REAL ESTATE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
UCC3 CONTINUED REAL ESTATE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
UCC3 RELEASE REAL ESTATE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town
UCC3 TERMINATION REAL ESTATE	Grantor/Grantee, BK Type, BK & PG, Prop Addr, Rqst Party/Addr, SWIS Code, Zip Town