

Document Bulletin for Wood County, OH

Wood County, OH is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- 1st page needs to have a 3” margin at the top and a 1” margin for the sides and bottom, all other pages need a 1 ½” margin at the top and 1” margins for the sides and bottom.
- 300 DPI required on images
- Legal and Letter Sized Documents Accepted.
- Recording Hours: M-F, 8:30 AM to 4:15 PM (Cutoff Time)
- Conveyance Documents are NOT Accepted at this time

Document Type	Required Indexing
Agreement Amendment Assignment Assignment of Rents/Leases Easement Extension Land Contract Lease Lien Mechanics Liens Modification Mortgage Notice Option to Purchase Partial Release Power of Attorney Release/Cancellation/Termination Revocation Right of Refusal Right of Way Satisfaction Subordination Termination of UCC UCC/Financing Statement	Requesting Party for all doc types