



## Document Bulletin for Phillips County, MT

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Phillips County MT is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this jurisdiction has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

### General Requirements for all documents:

- A margin of at least 1/2" inch is required around the entire document and a blank 3" at the top of the first page for recording information. 1" at top and bottoms of subsequent pages.
- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 4:30 pm MST.
- Images can be submitted at 200 or 300dpi.
- A Non-Standard fee of \$10.00 will be incurred on non-conforming documents.
- All documents that convey interest on real estate must have a legal description.

Document Type	Required Fields
ACKNOWLEDGEMENT	Requesting Company Name and Address
AFFIDAVIT	*Consideration
AFFIDAVIT-FILED	
AGREEMENT	
AGREEMENT-FILED	
AMEND DEED OF TRUST	
AMEND MORTGAGE	
AMEND PLAT	
ANNEXATION	
APPLICATION	
APPLICATION-FILED	
ASSIGNMENT	
ASSIGNMENT OF TAX CERTIFICAT	
*BILL OF SALE	
BILL OF SALE-FILED	
BYLAWS	
CERT OF SALE	
CERT OF SURVEY	
CERTIFICATE	
CERTIFICATE-FORCLOSURE	
*CONTRACT FOR DEED	
CONTRACT-FILED	
*CONVEYANCE	
*CORR DEED	
CORR MORTGAGE	
COVENANTS	
COVENANTS-FILED	
DEED OF RECONVEYANCE	
*DEED	

DEED OF TRUST  
DISCHARGE  
DRUG LAB NOTICE  
\*EASEMENT  
EXTENSION AGMT  
FINANCING STATEMENT  
FS AMENDMENT  
FS ASSIGNMENT  
FS CONTINUATION  
FS PART RELEASE  
FS TERMINATION  
FULL RECONVEYANCE  
LEASE  
LIEN  
LIEN-FILED  
MEMORANDUM  
\*MINERAL DEED  
\*MINING CLAIM DEEDS  
MISC  
MODIFICATION  
MORTGAGE  
\*OIL & GAS LEASE  
PATENT  
PERMIT  
PLAT  
PLAT INFORMATION  
POWER OF ATTORNEY  
POWER OF ATTORNEY-FILED  
PROOF OF NOTICE  
PROOF OF NOTICE-FILED  
\*QUIT CLAIM DEED  
RATIFICATION  
RECONVEYANCE  
RELEASE  
RELEASE LIEN  
RELEASE LIEN-FILED  
RELEASE MISC  
RIGHT OF FIRST REFUSAL  
STATEMENT  
STATEMENT-FILED  
SUBORDINATION  
\*TAX DEED  
\*TAX SALE CERTIFICATE  
TERMINATE TRUST  
TRUST AGMT  
\*TRUSTEES DEED  
\*WARRANTY DEED