

## **Document Bulletin for De Witt County, IL**

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De Witt County, IL is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- A margin of at least 1/2" inch is required around the entire document on all pages and a blank 3X5" at the top right corner of the first page.
- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 9:00 am and 3:00 pm CST.
- Images must be submitted at 300dpi.
- Print cannot be smaller than 10 point.

Document Type	Required Fields
Assignment	None
CorrectionDeed	
Easement	
EmploymentLien	
FederalEstateTaxLien	
FederalTaxLien	
Judgment	
Lien	
LisPendens	
MechanicsLien	
Miscellaneous	
Monument	
Mortgage	
NoticeOfLien	
NoticeOfLien(City)	
PartialRelease	
Reconveyance	
Release	
Release(City)	
ReleaseEmploymentLien	
ReleaseFederalTaxLien	
ReleaseOfPublicAid	
ReleaseofStateLien	
StateTaxLien	
UccContinuation	
UccFinancingStatement	
UccTermination	