

## ***Document Bulletin for Sequatchie County, TN***

Sequatchie County, TN is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- ½ inch margin at the top, with 3 x 5 area at top right for stamp.
- Letter and Legal sized documents accepted.
- All documents require proper signatures, seal, and notary.
- eRecording hours 8:00 AM to 4:30 PM (Cut Off) M-F.

Note: The Tennessee General Assembly passed a new law affecting E-Filed documents. A "certification of electronic document" page is required per amendment ([SA0241](#)) to [SB0317](#) to be notarized and attached at the end of the document to be filed. For any L3 submitted documents this template page has been added by CSC and will need to be signed. For any L2 submitted documents a certification of electronic document (see example below) will have to be signed and sent with the original documents. Also this new certification page is considered an additional page to the submission and fees will apply.

Document Type	Required Indexing and Attachment
*ADMINISTRATOR DEED AFFIDAVIT AFFIDAVIT AFFIXATION AFFIDAVIT OF HEIRSHIP AGREEMENT AMENDMENT *AMENDMENT TIMBER DEED APPOINT SUB TRUSTEE ARTICLES OF AMENDMENT ARTICLES OF ORGANIZATION ASSIGNMENT ASSUMPTION ATTORNEYS LEIN BANKRUPTCY BOND BOUNDARY LINE AGREEMENT BOUNDRY SURVEY BOUNSURVEY CANCELLATION OF EASEMENT CANCELLATION OF RELEASE CERTIFICATE OF CONVERSION CERTIFICATE OF TRUST CERTIFIED BOND CHARTER CHARTER AMENDMENT CHARTER MERGER CHARTER TERMINATION *CLERK & MASTER DEED COPIES-CERTIFIED CORPORATE RESOLUTION CORRECTED AFFIDAVIT AFFIXATION	All documents require: Grantor/Grantee, Certificate of Authenticity  *Deed / Deed of Trust also Require Consideration / Loan Amount

CORRECTED ASSIGNMENT  
CORRECTED BOND  
CORRECTED CERTIFICATE OF ACKNOWLEDGEMENT  
CORRECTED EASEMENT  
CORRECTED LAND SALE CONTRACT  
CORRECTED PLATS  
\*CORRECTED QUITCLAIM DEED  
\*CORRECTED TRUST DEED  
\*CORRECTED WARRANTY DEED  
DECREE  
\*DEED IN LIEU OF FORECLOSURE  
\*DEED OF CORRECTION  
DEFAULT  
DISCLAIMER  
\*DIVORCE DEED  
EASEMENT  
\*EXECUTORS DEED  
FEDERAL LIEN  
FEDERAL TAX LIEN  
FIXTURE FILE AMENDMENT  
FIXTURE FILE ASSIGNMENT  
FIXTURE FILE CONTINUATION  
FIXTURE FILE RELEASE  
FIXTURE FILING  
FIXTURE FILING AMENDMENT  
FIXTURE FILING PARTIAL RELEASE  
FORECLOSURE NOTICES  
GAS OIL & MINERAL LEASES  
GREENBELT  
IRREVOCABLE TRUST  
JUDGMENT  
LAND CONTRACT AMENDMENT  
LAND SALES CONTRACT  
LAST WILL & TESTAMENT  
LEASE  
LEIN LIS PENDENS  
LETTER OF CONSERVATORSHIP  
LIEN  
LIMITED POWER OF ATTORNEY  
LIVING WILL  
\*MASTER TRUST DEED  
MECHANICS AND MATERIALMENS LIEN  
MERGER  
MILITARY DISCHARGE  
\*MINERAL RIGHTS DEED  
\*MODIFIED TRUST DEED  
MONTHLY REPORT  
NOTICE OF COMPLETION  
NOTICE OF DISSOLUTION  
OFFICIAL BOND  
ORDER  
ORDER OF QUARANTINE  
PARTIAL RELEASE  
\*PARTITION DEED  
PLATS  
POWER OF ATTORNEY  
\*QUIT CLAIM WD  
\*QUITCLAIM DEED  
RELEASE  
RELEASE OF LIEN  
RESOLUTION  
RESTRICTION AMENDMENT  
RESTRICTION WAIVER  
RESTRICTIONS  
RESTRICTIVE COVENANTS  
REVOKE POA  
\*RIGHT OF WAY DEED

RIGHT OF WAY EASEMENT SCRIVENERS AFFIDAVIT STATE TAX LIEN *SUB TRUSTEE DEED SUBORDINATION AGREEMENT SURVEY TERMINATION OF LAND SALES CONTRACT *TIMBER DEED *TRUST DEED (Deed of Trust) *TRUSTEES DEED *WARRANTY DEED	
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