



Document Bulletin for Jackson County, NC

Jackson County, NC is now electronically recording many additional documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- County will be e-recording 8:00 AM to 4:00 PM EST.
- 3 inch top margin, ½ inch side and bottom margin
- Letter and Legal sized documents accepted.
- 300 DPI on all Images.
- An additional fee of \$ 25 is charged for non-conforming documents. Also a fee of \$25 is charged for additional document references.
- The County requires a signed submitter agreement for electronic recording.
- North Carolina statute requires that documents submitted included the following statement that will appear on the public record. It should appear on the first page of the document to be recorded:

Submitted electronically by _____(Submitter’s Name) in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with _____(County Name) County Register of Deeds.

Document Type	Required Fields
AFFIDAVIT	None at this time
AGREEMENT	
ANNEXATION	
ASSIGNMENT	
ASSUMPTION	
BILL OF SALE	
CERTIFICATE OF TRANSFER	
CORPORATIONS	
CORRECTION TRANSACTION	
DEED OF TRUST	
EASEMENT	
EASEMENT OF RIGHT OF WAY	
FORECLOSURE	
HIGHWAY RIGHT OF WAY PLANS	
INHERITANCE TAX WAIVER	
JUDGMENT	
LAND CONTRACT	
LAND CONTRACT ASSIGNMENT	
LEASE	
LIEN	
LIEN RELEASE	
MISCELLANEOUS RECORDING	

MODIFICATION AGREEMENT MULTIPLE DOCUMENTS (DEEDS) NOTICE PARTIAL MORTGAGE RELEASE PARTNERSHIPS PLAT POWER OF ATTORNEY RECONVEYANCE RELEASE REMOVAL OF MANUFACTURED HOME RESTRICTIONS SATISFACTION SEPARATION AGREEMENT SUBORDINATION SUBSTITUTE TRUSTEE UCC AMENDMENT UCC ASSIGNMENT UCC CANCELLATION UCC FIXTURE UCC RELEASE UCC TERMINATION WAIVER	
---	--