

Document Bulletin for Jefferson County, NY

Jefferson County, NY is now electronically recording documents through CSC. Available documents and required fields are listed in the attached table. If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 8:30 am and 4:00 pm EST.
- Both 200 or 300dpi images will be accepted.
- If a document requires a Nonresident Real Property Estimated Income Tax Payment Form (IT-2663) and payment is being tendered with the form, the entire package must be submitted in hard copy.

Document Type	Required Indexing
*ABANDONMENT ABSTRACT OF JUDGMENT ACKNOWLEDGMENT IN DEEDS ACKNOWLEDGMENT IN MORTGAGES ADDENDUM AFFIDAVIT AFFIDAVIT OF ATTACHMENT AFFIDAVIT OF MAILING OF MECHANICS LIEN AFFIDAVIT OF NAME CHANGE/NAME AFFIDAVIT AFFIDAVIT OF TRUST AFFIDAVIT RE JUDGMENT AFFIDAVITS IN DEEDS AFFIDAVITS IN MORTGAGE AGREEMENT *AGREEMENT IN MORTGAGES *AGREEMENTS IN DEEDS AMEND ASSIGNMENT *AMENDED AGREEMENT AMENDED CONSOLIDATION AGREEMENT AMENDED COVENANT AMENDED DBA AMENDED DEFAULT AMENDED DIVORCE AMENDED FORECLOSURE AND SALE AMENDED INCORP AMENDED JUDGMENT BY CONFESSION AMENDED MODIFICATION AMENDED MORTGAGE AMENDED NOTICE OF LENDING AMENDED NOTICE OF PENDENCY AMENDED ORDER AMENDED RELEASE AMENDED TRANSCRIPT OF JUDGMENT AMENDMENT	<p>All Document Types: Requesting Party/Address Grantor/Grantee</p> <p>*Additional Indexing Requirements: Consideration Amount TP584 Affidavit (optional) RP5217 Affidavit (optional) 255 Affidavit (optional)</p>

ANNULMENT OF INCORP
APPLICATION FOR AUTHORITY
APPOINTMENT
APPOINTMENT IN MORTGAGES
ARTICLES OF PARTNERSHIP
ASSIGNMENT OF AGREEMENT
ASSIGNMENT OF ASSIGNMENT OF LEASE
ASSIGNMENT OF ASSIGNMENT OF MORTGAGE
ASSIGNMENT OF ASSIGNMENT OF RENTS
ASSIGNMENT OF BUILDING AND LOAN
ASSIGNMENT OF EASEMENT
ASSIGNMENT OF INTEREST
ASSIGNMENT OF JUDGMENT
ASSIGNMENT OF LAND CONTRACT
ASSIGNMENT OF LEASE
ASSIGNMENT OF MODIFICATION AGREEMENT
ASSIGNMENT OF MORTGAGE
ASSIGNMENT OF OPTION
ASSIGNMENT OF PERMIT
ASSIGNMENT OF PROCEEDS
ASSIGNMENT OF RENTS
ASSIGNMENT OF RIGHTS
ATTORNEY MEMORIAM
BANKRUPTCY
BANKRUPTCY COURT ORDER VOIDING LIEN
BANKRUPTCY NOTICE
BANKRUPTCY ORDER
BILL OF SALE
CANCEL ASSIGNMENT
CANCEL ASSIGNMENT OF LEASE
CANCEL DEED
CANCELLATION
CANCELLATION OF ASSIGNMENT DEEDS
CANCELLATION OF ASSIGNMENT OF ALSE
CANCELLATION OF ASSIGNMENT OF INTEN
CANCELLATION OF ASSIGNMENT OF RENTS
*CEMETERY DEED
CERTIFICATE
CERTIFICATE OF APPOINTMENT
CERTIFICATE OF CANCELLATION
CERTIFICATE OF CHANGE OF INCORPORATION
CERTIFICATE OF DISPOSITION OF JUDGMENT
CERTIFICATE OF MERGER
CERTIFICATE OF MILITARY SERVICE
CERTIFICATE OF SUBORDINATION/MORTGAGE
CERTIFICATE OF TERMINATION
CERTIFICATE OF TRUST
CERTIFICATE/NOTICE
CERTIFICATION OF ELECTIONS
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COMMISSIONERS CERTIFICATE
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CONSENT OF CONVEYANCE
CONSENT TO CHANGE ATTORNEY
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CORRECTIVE AGREEMENT
CORRECTIVE AMENDMENT
CORRECTIVE ASSIGNMENT
CORRECTIVE CONSOLIDATION AGREEMENT
*CORRECTIVE DEED

*CORRECTIVE DEED & RESTRICTIVE COVENANT
CORRECTIVE DISCHARGE
*CORRECTIVE EASEMENT
CORRECTIVE MEMORANDUM OF LEASE
CORRECTIVE MODIFICATION AGREEMENT
*CORRECTIVE MORTGAGE
CORRECTIVE NOTICE OF APPROPRIATION
CORRECTIVE POWER OF ATTORNEY
CORRECTIVE RELEASE
CORRECTIVE RELEASE OF JUDGMENT
*CORRECTIVE RIGHT OF WAY
CORRECTIVE SUBORDINATION AGREEMENT
COUNTY OATH
COVENANT
CRIMINAL BOND
DBA
DBA INCORPORATION
DEATH CERTIFICATE
DEBT STATEMENT
DECLARATION
DECLARATION OF RESTRICTION
DECREE
DECREE/ORDER
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*DEED
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DESIGNATION
DIRECTIONS FOR SERVICE
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DISCHARGE ASSIGNMENT OF LEASE
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DISCHARGE OF ASSIGNMENT OF OPTION
DISCHARGE OF BUILDING AND LOAN
DISCHARGE OF EASEMENT
DISCHARGE OF LAND CONTRACT
DISCHARGE OF LEASE
DISCHARGE OF LIEN BY DEPOSIT INTO COURT
DISCHARGE OF MTG
DISCHARGE OF MTG BY ORDER
DISCHARGE OF MTG IN DEEDS
DISCHARGE OF PROCEEDS
DISCHARGE OF TAX LIEN
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DISCONTINUED DBA
DISCONTINUED DBA/INC
DISSOLUTION OF INCORP
DISSOLVED BY PROCLAMATION
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ESTOPPEL AFFIDAVIT/CERTIFICATE
ESTOPPEL AFFIDAVIT/CERTIFICATE MORTGAGE
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FAMILY COURT ORDER
FEDERAL TAX LIENS
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GENERAL RELEASE

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GRANT IN MORTGAGE
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HEIRSHIP AFFIDAVIT
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HOSPITAL LIEN SATISFACTION
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JEFF.CO.-RESOLUTION BOARD OF LEGISLATORS
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JUDGMENT OF FORECLOSURE
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*LAND CONTRACT
*LEASE AGREEMENT
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LETTERS OF TESTAMENTARY
LICENSE AGREEMENT
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LOCAL LAW
*MASTER MORTGAGE FORM
MECHANICS LIEN
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MEMORANDUM OF LEASE
MEMORANDUM OF TRUST
MEMORANDUM OF TRUST AGREEMENT
MERGER AGREEMENT
MILITARY DISCHARGE
MISCELLANEOUS SURVEY MAPS
*MODIFICATION AGREEMENT
*MODIFICATION OF LAND CONTRACT
*MORTGAGE
MOTOR VEHICLE ORDER
NOTARY PUBLIC
NOTC
NOTICE OF AGREEMENT
NOTICE OF AGREEMENT
NOTICE OF APPOINTMENT OF TRUST
NOTICE OF APPROPRIATION
NOTICE OF ASSIGNMENT
NOTICE OF ATTACHMENT
NOTICE OF CLAIM
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NOTICE OF LIEN
NOTICE OF LIEN OF FINE
NOTICE OF MERGER
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ORDER DISCHARGING BOND
ORDER EXTENDING/CONTINUING LIEN
ORDER OF DISPOSITION
ORDER RE: BANKRUPTCY

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ORDER/STIP/CONSENT CHANGING LIEN
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PARTIAL DISCHARGE OF MORTGAGE
PARTIAL FEDERAL TAX LIEN
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PARTIAL SAT OF MECH LIEN
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RELEASE ASSIGNMENT PROCEEDS
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RELEASE LIEN OF ESTATE TAX
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RELEASE OF ASSIGNMENT
RELEASE OF ASSIGNMENT RENTS/LEASES
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RELEASE OF LIEN OF JUDGMENT
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*SHERIFFS EXEC RET UNSATISFIED
SHERIFFS SATISFACTION BY EXECUTION
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SUBORDINATION OF MORTGAGE
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TERMINATION IN MORTGAGE
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UCC RELEASE
UCC SUBORDINATION
UCC TERMINATION
VESSEL LIEN
VILLAGE OATH

WAIVER WARRANT WATER, SEWER, ROAD MAPS WILL WITHDRAWAL FEDERAL TAX WARRANT	
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