

## ***Document Bulletin for Cass County, MI***

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Cass County, MI is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Documents must have a margin of at least 2 ½ inches at the top of the first page and at least ½ inch on all remaining sides of each page.
- Letter and Legal sized documents accepted.
- 200 or 300 DPI on all Images.
- Recording hours: M-F, 8:00 AM – 4:00 PM
- Note: \*Deeds and Land Contracts requiring Tax Certification from the County Treasurer cannot be filed electronically at this time

Document Types	Required Indexing
AssignmentOfMortgage ModificationOfMortgage Mortgage SatisfactionOfMortgage SubordinationOfMortgage	Requesting Party/Address for all doc types