

Document Bulletin for Otter Tail County, MN

Otter Tail County, MN is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- A margin of at least 1/2" inch is required around the entire document on all pages and a blank 3" at the top of the first page.
- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 2:30 pm CST.
- Images must be submitted at 300dpi.
- Print cannot be smaller than 8 point.
- Torrens Documents WILL NOT be accepted via e-recording.

Document Type	Required Fields
Affidavit	Grantor/Grantee
AffidavitOfTrustee	
AffidavitWithPowerOfAttorney	
Agreement	
AmendedFinancingStatement	
Appointment	
ArticlesOfIncorporation	
ArticlesOfMerger	
Assignment	
AssignmentFinancingStatement	
AssignmentOfLease	
AssignmentOfLien	
AssignmentOfMechanicsLien	
AssignmentOfMortgage	
AssumptionOfMortgage	
AttorneyLien	
BankruptcyDischarge	
Bond	
Bylaws	
Cancellation	
Certificate	
CertificateOfElection	
CertificateOfNonAttachment	
CertificateOfTrust	
Consent	
ContinuationFinancingStatement	
CorrectedAffidavit	
CorrectedMechanicsLien	
CorrectedPartialRelease	
CorrectionalModification	
CorrectionCertificate	
CorrectionOfFinancingStatement	

CorrectionPartialEasementRelease
CorrectiveAssignmentOfMortgage
CorrectiveSatisfactionOfEasement
CorrectiveSatisfactionOfMortgage
CorrectiveTransferOnDeathDeed
Covenants
Declaration
DeedRestrictions
Discharge
DischargeOfCrimeLien
DischargeOfLisPendens
Disclaimer
DissolutionOfIncorporation
Easement
EasementCorrection
EasementModification
EasementRelease
EconomicLien
FinancingStatement
GovernmentCorner
Lease
Letters
LettersOfGuardianship
Lien
LienMisc
LienRefile
LisPendens
LisPendens/Correction
ListOfLands
MechanicsLien
MedicalAssistanceLien
Memorandum
Miscellaneous
MiscellaneousLien
Modification
Notice
NoticeFederalTaxLien
NoticeOfAffidavitWaiver
NoticeOfFed/Civ/CrimLien
NoticeOfIntentToRedeem
NoticeOfMortgageForeclosure
NoticeOfPotentialClaim
NoticeOfStateTaxLien
NoticeOfSurrender
OathsOfOffice
OptionContract
Order
OrderDirectingSale
OrderForConveyance
OrderOfConfirmation
Ordinance
PartialDischarge
PartialReleaseOfAssignmentOfRents
PartialReleaseOfEasement
PartialReleaseOfFederalTaxLien
PartialReleaseOfFinancingStatement
PartialReleaseOfJudgment
PartialReleaseOfMechanicsLien
PartialReleaseOfMedicalLien
PartialReleaseOfMiscellaneous
PartialReleaseOfMortgage
PartialReleaseOfStateTaxLien
PartialSatisfactionAsstRents
Patent
Permit

Petition
PlatCorrectionCertificate
PowerOfAttorney
PowerOfAttorneyAffidavit
PowerOfAttorneyToForecloseMortgage
Ratification
RescissionOfReleaseOfLien
Reconveyance
Release
ReleaseFirstRightOfRefusal
ReleaseOfCertainProperty
ReleaseOfEconomicSecurityLien
ReleaseOfFederalTaxLien
ReleaseOfFixtureFiling
ReleaseOfLevy
ReleaseOfSeveranceAgreement
ReleasePotentialClaim
RenewalLien
RequestForNotice
Revocation
RevocationOfPowerOfAttorney
RevocationOfTransferOnDeathDeed
RightOfFirstRefusal
Satisfaction
SatisfactionAssignmentOfRentsAndLeases
SatisfactionOfAttorneysLien
SatisfactionOfJudgment
SatisfactionOfLien
SatisfactionOfLisPendens
SatisfactionOfMechanicsLien
SatisfactionOfMedicalLien
SatisfactionOfMortgage
SatisfactionOfMortgage&AssignmentOfRents
SatisfactionOfStateTaxLien
Severance
SeveranceAgreement
SheriffsLevy
StateLienWithdrawal
StatementOfMineralClaim
SubordinationAgreement
Termination
TerminationOfEasement
TerminationRestrictiveCovenants
TransferAtDeathDeed
TrustAgreement
Variance
Waiver
WasteSite
WillAndTestament
WithdrawalOfFederalTaxLien