

## Document Bulletin for Miami County, OH

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Miami County, OH is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Provide a 3 inch margin on the top of the first page. On the top of each remaining page, a 1.5 inch margin is required. Side and bottom margins should be at least 1 inch.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 4:00 pm.
- Images must be submitted at 300dpi.
- If a document does not meet the requirements, it can be recorded for an additional \$20.

Document Type	Required Fields
Affidavit	None Required
Agreement	
Agreement-Articles	
AmendmentOfPartnership	
Annexation	
Assignment	
AssignmentOfRentsAndLeases	
Assumption	
Bankruptcy	
BillOfSale	
CancellationOfAgreement	
CertificationAmount	
Corporations/Merger	
DisclaimerInterest	
DurablePowerOfAttorney	
EmploymentLien	
FederalTaxLien	
FederalTaxLienRelease	
FictitiousName	
FinancialBond	
Lease	
Lien	
LivingWill	
MechanicsLien	
MedicaidLien	
MedicaidProviderLienRelease	
MilitaryPowerOfAttorney	
Mortgage	
MortgageAmendment	
MortgageExtension	
MortgageModification	
NoticeOfCommencement	
NoticeOfEncumbrance	
NoticePersonalPropertyTransfer	
PartialReleaseOfAssignmentOfLeasesAndRents	

PartialReleaseOfMechanicsLien	
PartialReleaseOfMortgage	
Partnerships	
PersonalTaxLien	
PersonalTaxLienRelease	
PowerOfAttorney	
Reconveyance	
Release	
ReleaseEmploymentLien	
ReleaseOfAssignmentOfLeasesAndRents	
ReleaseOfCommencement	
ReleaseOfEncumbrance	
ReleaseOfLandContract	
ReleaseOfMechanicsLien	
ReleaseOfMortgage	
ReleaseOfWaiver	
ReleaseWorkersCompensationLien	
RevocationOfPowerOfAttorney	
Subordination	
TerminationOfLease	
TerminationPartnership	
TerrorismLien	
Trust	
Ucc	
UccAmendment	
UccAssignment	
UccContinuation	
UccInitiatingDocument	
UCCLimitedSearch	
UccPartialRelease	
UccSearch	
UccTermination	
Waiver	
WaiverOfClaim	
WaiverOfPriority	
WorkersCompensationLien	