

Document Bulletin for Berrien County, MI

Berrien County MI is now electronically recording through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Required blank margin of 2 1/2" at the top for the first page and 1/2" on all other margins.
- Letter and Legal sized documents accepted.
- 200 DPI on all Images.
- Recording hours: M-F, 8:00 AM to 4:30 PM (Cut Off Time)
- Documents that Convey or Warrant are not accepted electronically at this time (i.e. Deeds, Plats Land Contracts).

Document Type	Required Indexing
Affidavit	None
Assignment of Mortgage	
Assignment Of Rents	
Agreement	
Lien Discharge	
Discharge of Fed/State Lien	
Discharge of Mortgage	
Death Certificate	
Declaration of Trust	
Decree and Order	
Easement	
Federal Partial Cert of Release	
Federal Cert of Release	
Fixture Filing	
Survey General	
Judgment Lien	
Lease	
Lien	
State/Fed Tax Lien	
State Lien Certification	
Levies and Lis Pendens	
MESC Tax Lien	
MESC Tax Lien Discharge	
Miscellaneous	
Mortgage	
Power Of Attorney	
Right Of Way	
Subordination of Mortgage	
Tax Redemption Certificate	
Tax Reversion	
Term Fed Personal Prop	